



# ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

*Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school preparatory education through high standards for academic scholarship, fitness and nutrition, character development and student leadership opportunities.*

**Athlos Leadership Academy  
MN Charter District #4011  
Board Meeting Minutes  
November 27, 2018  
3:45 PM- Conference Room**

## **CALL TO ORDER**

Ann DeGroot, Chair of the Board, called the meeting to order at 3:45PM.

## **ROLL CALL**

Board Members Present: Virginia Anderson, Ann DeGroot, Kit Murley-Henspeter, Kathryn Phelps

Board Members Absent: Farxiyo Olow

Principal Present: Jennifer Geraghty

Contracted Finance Staff Present: Kara Lundin- BerganKDV

Board Clerk Present: Julie Brown

Auditing Firm Representative Present- Dennis Hoogeveen- CliftonLarsonAllen

## **DECLARATION OF CONFLICTS OF INTEREST**

Kit Murley-Henspeter and Kathryn Phelps declared that they would each abstain from voting on the Pre-2014 Benefits Payout agenda item.

## **APPROVAL OF AGENDA**

Virginia Anderson asked that the ASD Consulting Contract be moved from the Consent Agenda to New Business for discussion. Kit Murley-Henspeter made a motion to approve the agenda with the change. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

## **COMMUNITY COMMENT**

## **CONSENT AGENDA**

Hiring Proposal 2018-2019

October 30, 2018 Board Minutes

October 30, 2018 Board Development Committee Minutes

Box Clever Bus Status Contract Renewal

Policy 1.1.1 Statement of Mission

Policy 2.1 Board Election Process

Policy 2.2 Board Member Training

Policy 2.4.1 Conflicts of Interest

Policy 2.4.3 Gifts to Employees and Board Members

Policy 2.5 Open and Closed Meetings

Policy 2.6 Acceptance and Administration of Gifts

Policy 2.7 Superintendent Hiring, Supervision & Evaluation

Policy 2.8 Tort Liability

Policy 2.9 Nepotism

Policy 2.10 Board Procedures; Rules of Order

Policy 2.11 Order of the Regular School Board Meeting

Policy 2.12 School Board Meeting Agenda

Policy 2.13 Consent Agenda

Policy 2.14 Development, Adoption and Implementation of Policies

Policy 3.1 Record Retention and Destruction

Policy 3.2 Administration of the MGDPA

Policy 3.3 Policy Implementation

Policy 2.3 Board Committees

Policy 7.22 Credit Card Processing and Handling Security Policy

Virginia Anderson presented a motion to approve all items on the consent agenda. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

## **SUPERINTENDENT'S REPORT**

Insurance update

Jennifer Geraghty presented her report to the board which included insurance updates including, but not limited to, property and casualty insurance.

## **FINANCE REPORT**

October 2018 Financials

November 27, 2018 Finance Minutes

Kit Murley-Henspeter and Kara Lundin presented the Finance Committee Minutes from November 27, 2018 along with financial updates. As regularly practiced, the board reviewed the

October 2018 financial reports including the balance sheet, summary of revenue and expense statements, cash flow and check register. Jennifer Geraghty and the Facilities Director are collecting bids for work that needs to be done on the building.

Kit Murley-Henspeter presented a motion to accept the October 2018 financials and the November 27, 2018 Finance Minutes. Motion was seconded by Virginia Anderson. Motion passed unanimously.

#### FY18 Financial Audit

Dennis Hoogeveen, CliftonLarsonAllen, presented the FY 2018 Financial Audit results to the board. A clean audit was issued with no findings, no deficiencies, and no material weaknesses. Virginia Anderson presented a motion to accept the FY18 Financial Audit. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

### **OLD BUSINESS**

#### **NEW BUSINESS**

##### World's Best Workforce Report 2017-2018

Julie Brown presented the World's Best Workforce report for 2017-2018. Kit Murley-Henspeter presented a motion to approve the 2017-2018 World's Best Workforce Report. Motion was seconded by Virginia Anderson. Motion passed unanimously.

##### ASD Consultant Contract

Virginia Anderson presented a motion to approve the ASD Consultant Contract. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

##### Bylaw Review

The board reviewed the bylaws. No changes were recommended.

##### Pre-2014 Benefits Payout

Effective July 1, 2014, Athlos Leadership Academy eliminated the sick leave reserve account benefit it provided to employees. The decision was made in 2014 that for those staff hired prior to July 1, 2014 who may have accumulated unused sick leave reserve hours would have those hours paid out at the end of employment with the school.

Virginia Anderson presented a motion to instead pay out the sick leave account by December 15, 2018 at the employees' current hourly rates. Motion was seconded by Ann DeGroot. Kathryn Phelps and Kit Murley-Henspeter abstained from voting. Motion passed unanimously.

### **BOARD CORRESPONDANCE AND COMMUNICATION**

Kara Lundin led a board training on special education finance after the meeting adjourned.

## **ADJOURNMENT**

4:20 PM

## **UPCOMING MEETINGS**

December 11 <sup>th</sup>	Finance Committee	7:45 AM
December 18 <sup>th</sup>	Executive Committee	3:00 PM
December 18 <sup>th</sup>	School Board	3:45 PM
January 22 <sup>nd</sup>	Finance Committee	7:45 AM
January 29 <sup>th</sup>	Board Development Committee	3:00 PM
January 29 <sup>th</sup>	School Board	3:45 PM